

General Education Committee Meeting Minutes February 29, 2024

Members Present: Douglas Armstead, Bryanne Bellovary, Stuart Daman, Nancy Diller, Patrick Donnelly, Karen Downey, Greg Ketcham, Daniel Radus, Sue Slivan, Christine Uliassi

Members Absent: Bruce Mattingly, Carol Van Der Karr

Topic	Comments	Action
Review and Approve Minutes from 15 February 2024	Unanimously approved Noted to add header to future minutes	Approved 15 Feb. minutes
Note	There will be no GE Committee meeting during spring break, the next meeting will be 3/28/24	
Review and Vote – CHE 112, new course proposing to add GENS	<ul style="list-style-type: none"> • CHE 112 under review for GENS designation • Requested changes: <ul style="list-style-type: none"> ○ Source of the 5 pages of writing should be clarified ○ Catalog description (including credit value) should be added • Motion to approve provisionally: P. Donnelly, seconded by D. Armstead 	Provisionally approved, pending changes to syllabus (clarifying source of writing and adding catalog description with credit value)
Update on Assessment Procedures	<ul style="list-style-type: none"> • Reviewing assessment materials <ul style="list-style-type: none"> ○ Clarified “raw scores” columns in scoring template ○ Clarified that the assessment instrument should match the one included in assessment methods form • A couple GESS instructors still not responding to correspondence regarding GE Assessments 	D. Radus to finalize messages and send Friday (3/1) or Monday (3/4) via K. Gustafson as two group messages rather than 32 individual messages
Review of Category Descriptions for GEDI and GEWH	<ul style="list-style-type: none"> • Catalog descriptions of some GE categories were not updated when SLOs were updated to match new SUNY GE framework, and are thus not well-aligned with SLOs • Notably GEDI and GEWH • Chair noted that updating these will not require approval or action by Faculty Senate 	D. Radus to draft updated catalog descriptions and share with GE Committee for review, and subsequently solicit feedback from other campus constituents (eg, relevant Department chairs)
Meeting Adjourned	K. Downey motioned, D. Armstead seconded	8:56 AM

Submitted by S. Daman